

4/3/24

## **Bantham Boardriders Club**

### **Constitution**

#### **1 Name of Club**

The Club will be called Bantham Boardriders Club (BBR)

#### **2 Aims and Objectives**

- The aims and objectives of the BBR Club will be:
- To offer competitive opportunities in Boardsports
- To promote Boardsports
- To ensure a duty of care to all members of BBR
- To provide all its services in a way that is fair to everyone
- To become a recognised Club of the National Governing Body for each Boardsport
- To run local competitions for members
- To set Rules of the Club

#### **3 Membership**

(a) Full Membership of the BBR Club is open to anyone

(b) The membership shall consist of the following categories:

- Adult membership
- Junior membership
- Competitive membership

(c) All members will be subject to the regulations of the constitution and by joining BBR Club will be deemed to accept all rules as adopted.

(d) Members in each category will pay membership fees for the year on a rolling basis, however only full members Adult and members will have voting rights on a full yearly paid up membership.

(e) Members shall not be eligible to take part in the business of the BBR Club, vote at general meetings unless the applicable subscription has been paid by the due date.

(f) Membership commences once the joining process is completed. Fees will be set by the Executive prior to the year commencing and effective from the 1<sup>st</sup> January each year.

#### **4 Committee**

- (a) The affairs of the Club shall be undertaken by the appointed committee which shall consist of the Chair, Treasurer, and 3 other members however no more than 7.
- (b) Committee members who shall be elected at the Annual General Meeting and serve for 2 years alternating split evenly across the board. Members shall be eligible for re-election.
- (c) All committee members must be members of the BBR Club.
- (d) If the post of any officer or ordinary committee member should fall vacant after such an election, the Executive Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.
- (e) The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- (f) The Committee will have powers to appoint any advisers to the Committee as necessary to fulfil its business.
- (g) The Committee will be responsible for disciplinary hearings of members who infringe the club rules/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.
- (h) The committee meetings will be convened by the Chairman and be held no less than 2 per year.
- (i) Only the posts listed above will have the right to vote at committee meetings.
- (j) The quorum required for business to be agreed at Committee meetings will be 3:5 , 5:7.
- (k) The Chairman will be appointed by the committee however must have served one full year before appointment. Apart from the founding of the Club in which case the Chairman must be appointed by its founding members.
- (l) The committee can appoint a Secretary who has no voting rights.

## **5 Finances**

- (a) The Finances of the Club will be run by the Treasurer of BBR Club.
- (b) The financial year of the club will run from 6<sup>th</sup> April and end on 5<sup>th</sup> April
- (c) All class monies will be banked in an account held by the BBR Club.
- (d) An audited statement of annual accounts will be presented by the treasurer at the Annual General Meeting.

(e) Any finances drawn against club funds should have the approval(email) of the treasurer plus up to two other officers and a financial limit set by the committee.

(a) All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.

## **6 Annual General Meetings and Extraordinary General Meetings**

(a) General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club affairs.

(b) The Club shall hold the Annual General Meeting (AGM) within the following 3 months after the end of the financial year to:

- Approve the minutes of the previous year's AGM.
- Receive reports from the Chairman and any other officers.
- Receive a report from the Treasurer and approve the Annual Accounts.
- Receive a report from those responsible for certifying the Club accounts.
- Elect the officers on the committee.
- Consider any proposed changes to the Constitution.
- Deal with other relevant business.

(c) Notice of the AGM will be given by the Chairman with at least 50 days notice to be given to all members – electronically and posted on website

(d) Nominations for officers of the committee any submissions or changes to constitution -must be sent to the Charman prior to the AGM - no less than 20 days prior to AGM.

(e) All full adult members have the right to vote at the AGM.

(f) The quorum for AGMs will be 5 members or 10% of membership whichever is the greater.

(g) The Chairman of the Club shall hold a deliberative as well as a casting vote at general and committee meetings.

(h) An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Chairman supported by at least 10% of the members of the Club. The committee shall also have the power to call an EGM by decision of a simple majority of the committee members.

(i) All procedures shall follow those outlined above for AGMs.

## **7 Amendments to the constitution**

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

## 8 Discipline and appeals

- (a) All concerns, allegations or reports of safeguarding issues will be recorded and responded to swiftly and appropriately in accordance to safeguarding policy and procedures. The Clubs Safeguarding Officer is the lead contact for all members in the event of any safeguarding concerns.
- (b) All complaints regarding the behaviour of members should be presented and submitted in writing(email) to the Chairman.
- (c) The Executive Committee will meet to hear complaints within 7 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.
- (d) The outcome of a disciplinary hearing should be notified in writing(email) to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.
- (e) There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 7 days of the Secretary receiving the appeal.

## 9 Dissolution

A resolution to dissolve the class can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, all debts should be cleared with any club funds. All remaining funds must be given to another local club with similar values.

## 10 Declaration

BBR Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

<b>Name</b>		<b>Position</b>	Chair
<b>Sign</b>		<b>Date</b>	

<b>Name</b>		<b>Position</b>	
<b>Sign</b>		<b>Date</b>	

<b>Name</b>		<b>Position</b>	
<b>Sign</b>		<b>Date</b>	

<b>Name</b>		<b>Position</b>	
<b>Sign</b>		<b>Date</b>	

<b>Name</b>		<b>Position</b>	
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<b>Name</b>		<b>Position</b>	
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<b>Name</b>		<b>Position</b>	
<b>Sign</b>		<b>Date</b>	